

L C ROHITH

MIS ANALYST

✉: rohithc76@gmail.com

☎: +918317436406

PROFESSIONAL PROFILE:

MIS Analyst with 1+ years of experience in data analysis and MIS reporting. Skilled in **SQL** for **data extraction** and **Advanced Excel (Pivot Tables, VLOOKUP, SUMIF/COUNTIF)** for **reporting and analysis**. Experienced in **dashboard creation** using **Excel and Power BI** to deliver **actionable business insights**. Strong in **operational data analysis**, ensuring **data accuracy** and **timely report delivery** while collaborating with **cross-functional teams**.

SKILLS PROFILE:

ADVANCED EXCEL:

- **Advanced Excel Functions:** Proficient in functions such as **VLOOKUP, HLOOKUP, INDEX-MATCH, IF, AND, OR, SUMIFS, and COUNTIFS** for efficient data analysis and reporting.
- **Pivot Tables & Charts:** Skilled in creating and managing **Pivot Tables** to summarize, filter, and analyse large datasets, along with designing impactful charts for better data presentation.
- **Dashboard Development:** Experienced in building **interactive dashboards in Excel** using charts, slicers, and form controls to track KPIs and support data-driven decisions.
- **Data Visualization:** Ability to present insights through **dynamic reports and visualizations**, enabling stakeholders to easily interpret business data.
- **Data Cleaning & Preparation:** Strong knowledge of **data cleaning techniques** using tools and functions like **TRIM, CLEAN, TEXT functions, and removing duplicates** to maintain data accuracy.
- **Data Validation & Conditional Formatting:** Expertise in applying **data validation rules** to ensure data integrity and using **conditional formatting** to highlight key metrics and trends.
- **Report Automation & Data Management:** Skilled in organizing large datasets, optimizing spreadsheets, and improving reporting efficiency for regular business reports.

SQL:

- **Data Retrieval:** Proficient in writing **SELECT queries** to extract and filter data from databases efficiently.
- **Joins & Subqueries:** Good understanding of **INNER JOIN, LEFT JOIN, RIGHT JOIN, and basic subqueries** to combine data from multiple tables.
- **Data Manipulation:** Ability to perform **INSERT, UPDATE, and DELETE** operations while maintaining data accuracy and integrity.

- **Filtering & Sorting Data:** Experience using **WHERE, ORDER BY, GROUP BY, and HAVING** clauses to filter, sort, and summarize data.
- **Basic Query Optimization:** Understanding of writing **efficient SQL queries** for faster data retrieval and better performance.

POWER BI:

- **Data Connectivity:** Ability to connect **Power BI** with data sources such as **Excel and SQL databases**.
- **Dashboard Creation:** Skilled in building **basic interactive dashboards and reports** to visualize business data.
- **Data Visualization:** Experience using **charts, tables, and slicers** to present insights clearly.
- **Power Query:** Basic knowledge of **Power Query** for data cleaning and transformation.
- **Data Modelling (Basic):** Understanding of **creating simple relationships between tables** for effective data analysis.

SOFT SKILLS:

- **Problem Solving:** Ability to analyse data-related issues and provide effective solutions to support accurate reporting and smooth data processes.
- **Communication Skills:** Capable of presenting data and insights clearly to both technical and non-technical stakeholders.
- **Time Management:** Skilled in managing multiple tasks and meeting deadlines while maintaining report accuracy and quality.

WORK EXPERIENCE:

MIS ANALYST | PRISTAIR TECHNOLOGIES PVT LTD | HYDERABAD | From Jul 2025 – July 2026

Client: Shop Sphere Online Marketplace

Domain: E-commerce

Duration: July 2026 – Present

ROLES AND RESPONSIBILITY:

- Collect, organize, and automate daily, weekly, and monthly reports using **Advanced Excel** and **Power BI** to provide key business insights for decision-making.
- Developed dashboards using **Advanced Excel**, enhancing real-time visibility of key metrics and improving decision-making speed by **30%**.
- Conducted market and customer behaviour analysis, contributing to a **15% increase** in targeted marketing effectiveness.

- Analysed sales, inventory, and customer data, leading to a **20% improvement** in demand forecasting accuracy.
- Performed A/B testing and predictive modelling, optimizing inventory planning and reducing stockouts by **25%**.
- Ensured data accuracy through regular audits, improving reporting compliance and reducing errors by **35%**.
- Collaborated with cross-functional teams, driving data-driven decision-making and enhancing operational efficiency by **20%**.

QUALIFICATIONS:

Bachelor of Commerce (B.com) from ST Joseph's in the year 2025.
Data analytics Internship at Ai Variant JAN 2025 – APRIL 2025
CMA Foundation 2021

PERSONAL INFORMATION:

Name: LC Rohith

Date of Birth: 23/01/2002

Nationality: Indian

Father's Name: AS Chandrashekar

Languages Known: English, Kannada, Hindi.